

TOWN OF LYME  
Select Board Meeting  
June 12<sup>th</sup>, 2014  
Town Office Conference Room  
Approved: June 19<sup>th</sup>, 2014

The following were present for part or all of the meeting: Charles J. Smith (Chair), Susan J. MacKenzie (member), Patricia G. Jenks (member), Chief O'Keefe (Police Chief) & Dina Cutting (Administrative Assistant), Robert Thebodo (Beach Supervisor).

1. Chair Smith called the meeting to order at 8:00AM.
2. MacKenzie moved to approve the minutes of June 5<sup>th</sup>, 2014 public and non-public session. Seconded by Jenks. The minutes were voted unanimously in favor.
3. Matters Arising:
  - MacKenzie would like the board to meet and have a plan prior to the meeting with the Highway Department. It is important that the Highway Department hear directly from the board as to what the expectations of the board are. Also the board would like to hear from the highway crew any concerns or issues they may have.
  - The board discussed their responsibility to the tax payers concerning equipment purchases and budgeting. All department heads requesting new equipment must be ready to justify this expense.
  - Goose Pond Road tree cutting: Jenks reported a land owner is willing to allow some trees to be cut. This will be discussed with the landowner at a later date.
4. Robert Thebodo: All lifeguards are certified and trained for the 2014 season. The guards will work in 2 shifts per day with a few more experienced guards being allowed to work full day shifts. Thebodo will be covering some of the shifts when necessary. Thebodo feels the group of guards have a good understanding of life guarding and he has a solid group. The guards will work in groups or 2 each shift. Thebodo reported the clean-up day for the beach is Saturday and docks will be put in on Monday June 16<sup>th</sup>, with opening day Tuesday June 17<sup>th</sup>, 2014. Some new dock parts and other material have been purchased and everything should be good to go on Tuesday morning.
5. Smith reported he and Stearns had met with Mike Turner of Nortrax. The roller will be coming in towards the end of July. Smith reported on the issue surrounding the lease with Nortrax. The board felt it was best to wait for a new roller instead of taking on a lease with a used one.
6. Public Comment: None
7. Manifest: None
8. Mower bids: 1 bid was received for the Simplicity mower with the bad transmission-William LaBombard bid \$300.00.
  - MacKenzie moved to accept the bid of \$300.00. Seconded by Jenks. Having confirmed there were no other bids the motion was voted unanimously in favor.

The 2007 John Deer mower remains with no bids. After a brief discussion the board approved advertising this mower in the "For Sale" section of the newspaper in the amount of \$9,900.00.

O'Keefe reported the Police Department has a mower that could be sold at this time. It is approximately 10 years old, in brand new condition, has been used very

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little. This mower will be advertised in the amount confirmed by O'Keefe as the recommended amount for this brand and size mower.

9. Milfoil treatment will take place on or around June 24<sup>th</sup>, 2014 at Post Pond. Amy Smagula will be contacting the company doing the treatment. The herbicide information will be posted on the web site and made available to all community members in the town offices.
10. Demosphere International, Inc: After reviewing the agreement concerning the Recreation online registration company the board is concerned with the high credit card processing charges. The board discussed the Recreation Commission having a separate checking account for this but it was the sense of the board the agreement would still need to be signed by the Selectboard. Cutting will research the Recreation Commission RSA's for further information on the authority of the Recreation Commission and report back to the board. Cutting will ask Steve Small, Recreation director to research and compare credit card charges of other companies.
11. Notice of Intent to Cut:
  - Smarts Mountain Realty, LLC-Map 421 Lot 21
  - McIntyre, Ross-Map 403 Lot 37 & 46
12. Report of Wood Cut:
  - Rich, Brian & Josephine-\$221.21
  - Rich, Tyler-\$39.62
13. Committees & Commissions:

Town Building committee- The following were reported on:

  - Lyme Center Academy well pump-Shepard Plumbing will be coming to service this.
  - Don Elder will take all the water samples for town buildings to Concord for testing.
  - Library water-Shepard Plumbing will be addressing this sometime this summer. Will dig up at the connection under the driveway and test to see what is going on with the water pressure.
  - The week of August 17<sup>th</sup>, 2014 the Library will be closed in order to have the carpeting replaced.
  - The School & Library switched to a new service to increase the performance of the internet and to be part of the Fast Roads connection.
  - The Select board discussed having cell service increased at the Town Offices. Chief O'Keefe will investigate the costs and report back to the board.

Energy Committee-

  - Jenks will be attending in place of MacKenzie.
  - Ask about the monitor at the Highway garage.
  - Ask the Energy Committee to come up with a proposal for solarizing the Town Office building, preferably ready to

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present in time for town meeting.

14. MacKenzie reported on a workshop she had attended with the Emergency Management Director. MacKenzie recommended the town set up for drills and training. If something should happen in Lyme like it just did in Springfield, would we all know what to do and what our role would be? Followed was a brief discussion concerning Police, Fire, EMD, Highway and Select board's roles. The board will discuss this subject with Chief Hinsley at the next meeting. MacKenzie felt it is important the Select Board be notified in the event of an emergency and to hold drills and follow through with this recommendation so all emergency personnel and town personnel know what to do in the event of an emergency. The topic of Town I.D.'s came up. Chief O'Keefe will look into making this happen for all Town employees, emergency personnel and Select board members. MacKenzie noted having an organized list of trained individuals to call on in case of emergencies is essential. It was the sense of the board to set up a meeting with Police, Fire, EMD, Highway and the Select Board to discuss what is in place and what needs to be developed concerning organized emergency actions in Lyme.
15. Ongoing business: The use of the Common was discussed. It seems like a gray area. The school, Library and Church groups are allowed to use the backside of the common for parking. It is not clear what criteria are needed. Downtown has a parking problem as is and when the backside of the common cannot be used it inhibits the ability for groups to use town facilities. (i.e. a group wished to use the ball field behind the school. The only parking for that field is at the school. The parking lot at the school will be closed all summer because of the construction.) The group could not use this field because there was no place to okay for parking. Chief O'Keefe is working on a parking ordinance; he will look at the common issue at the same time and report back to the board.
16. At 10:33AM Smith moved to enter non-public session under authority of RSA 91-A: 3 II (e) "Legal Matters". Seconded by Jenks and voted unanimously by a roll call vote. Present for the non-public session were, Smith, MacKenzie, Jenks, O'Keefe & Cutting.  
The Board will report back to the attorney on issues pertaining to this legal matter.
17. At 10:50AM the board returned to public session.
18. At 10:50AM MacKenzie moved to enter non-public session under authority of RSA 91-A: 3 II (a) "Personnel Matters" Seconded by Jenks and voted unanimously by a roll call vote. Present for the non-public session were, Smith, MacKenzie, Jenks & Cutting.
19. At 11:17AM the board returned to public session having voted to seal these minutes.
20. There being no further business at 11:17AM MacKenzie moved to adjourn. Seconded by Jenks. Voted unanimously in favor.

Respectfully Submitted,  
Dina Cutting